

# Missouri Public Health Association Employment Opportunities

## Transforming the Future of Public Health Project Manager

The Missouri Public Health Association (MoPHA) seeks a Project Manager for the Transforming the Future of Public Health Project. This highly responsible, contract position will be responsible for the overall direction, coordination, implementation, execution, control and completion of specific deliverables related to the Transforming the Future of Public Health in Missouri project ensuring consistency with the strategy, commitments and goals of the project and the MoPHA. Position will require working with a high degree of autonomy, working with diverse groups of stakeholders, managing contract deliverables and reporting, grant proposal writing, travel to meetings state-wide, excellent verbal and written communication skills, and large project management experience.

Minimum requirements for this position include graduation from an accredited four year college or university. A Master's Degree in Public Health or related field preferred. 2-3 years of experience managing large-scale grant funded projects (\$100,000-500,000), to include ability to develop budgets, spreadsheets, reports, hiring, purchasing, developing bids, working with advisory boards, stakeholders, and funding agencies.

**Deadline Date:**  
**September 8, 2017**

**To apply please send Letter of Interest, and Résumé to:**

Sandy Boeckman  
Executive Director  
Missouri Public Health Association  
722 East Capitol Avenue  
Jefferson City, MO 65101  
Attn: Transforming Public Health Project

[sboeckman@mopha.org](mailto:sboeckman@mopha.org)

**For essential duties and job application visit <http://mopha.org/>**

*The Missouri Public Health Association is an equal opportunity employer and will consider applicants without regard to age, color, race, sex, religion, national origin or disability as prescribed by federal and state laws*