



INTERNSHIP DESCRIPTION

Agency: Mother & Child Health Coalition (MCHC)

Position name: Worksite Lactation Internship Position

Overview of the program:

The Metro KC Breastfeeding Collaborative works with community partners to increase breastfeeding initiation and duration rates in the bi-state KC area.

Overview of the internship: Data collection and worksite lactation education and promotion to KC area employers.

The intern will provide assistance to the Coalition Coordinator to:

- Contact area employers related to MCHC's Employer Support for Nursing Mothers Award, based upon the federal government's *Business Case for Breastfeeding* program
- Become trained in the process of assisting employers to provide breastfeeding-friendly worksites
- Create an Excel database of businesses in the metro area and the status of their pro-breastfeeding policies and practices among employees
- Record summaries from meetings of the related action group of the Metro KC Breastfeeding Collaborative
- Promote the *Business Case for Breastfeeding* among area business publications

Benefits of an Internship with MCHC:

- The intern will have numerous opportunities to learn about and network with over 200 health and social service agencies.
- The intern will learn about pressing issues facing the Kansas City metropolitan area and opportunities to address them on the local, regional and state level.
- The intern will meet with MCHC's partners and assist in regional and local initiatives in the area of infant mortality reductions within the scope of work within public health, health care, and/or workforce development
- The intern will learn about working with a nonprofit organization, and will learn about the culture of nonprofits.

Minimum Qualifications:

- Must be highly organized with the ability to multi-task and meet deadlines
- Well-developed interpersonal & communication skills
- Proficient in MS Word, Excel, Access, and Outlook
- Professional appearance and demeanor
- Customer service skills
- Ability to effectively gather information via telephone in a professional manner
- Ability to document appointment scheduling outcomes
- Familiarity with the prenatal/postpartum and newborn population
- Must have reliable transportation

When are these positions offered?

- Start date: **Open**
- End date: **Open**
- Hours: (internships are typically arranged to accommodate intern's needs.)
Flexible; generally M-F 9:00 a.m.-5:00 p.m.

Location: **2340 East Meyer Blvd., Building 1, Ste. 216 Kansas City MO 64132**

Pay/ Stipend: **Unpaid**

Travel: **Limited travel within the 5-county metro KC area.**

Transportation – is a car required? **Yes**

Application deadlines: **Open**

Contact information: Submit résumé and letter of interest via: info@mchc.net
or telephone Paul Cesare at 816-283-6242 X239.



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