

## INTERNSHIP DESCRIPTION FORM

- Agency: \_\_St Charles County Health Department
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- Overview of the program:

<http://www.sccmo.org/394/Public-Health>

- Overview of the internship:

Provide technical assistance for environmental programs in the areas of waste management, environmental public health and/or vector control, including designing and implementing a new mosquito surveillance system.

- Assist with the review, processing, or preparation of documents relating to permits, applications, contracts, plans and specifications, grants, and special studies.
  - Assist with promoting a variety of programs and environmental protection projects and communicating exposures and risks to the public.
  - Assist with preparing charts, tables, maps and reports for data presentation.
  - Investigate complaints, conduct inspections and monitor community agencies to ensure compliance with applicable state and federal laws and prepare technical reports of findings.
  - Collect samples of water for laboratory testing.
  - Conduct pool water chemical inspections for compliance with standards and maintain equipment and supplies.
  - Check pool logbooks to accurately document non/compliance
  - Perform preventive maintenance on equipment such as repairing, replacing, cleaning and lubricating of parts to assure proper function and accuracy of data is produced.
  - Assist the disease-carrying pest control program by disbursing a chemical treatment, setting traps at breeding and complaint sites and answering inquires.
  - Inspect County easements and creeks for rodent and mosquito activity, determine trap locations, set bait, apply pesticide mixture and collect mosquito specimens.
  - Perform clerical duties by filing, completing necessary forms and follow-up calls.
  - Perform other duties as required or assigned.
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- When are these positions offered?
    - Start date \_\_\_May 2016\_\_\_\_\_
    - End date \_\_\_August 2016\_\_\_\_\_
  - Location: On-site
  - Pay/ Stipend: Unpaid
  - Travel? around St. Charles County

- Transportation – is a car required? \_\_\_yes\_\_\_\_\_
- Housing – if outside of Columbia MO, is housing available? \_\_\_no\_\_\_\_\_

➤ Any additional qualifications needed? VPH emphasis preferred

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➤ Application deadlines: \_\_\_April 29<sup>th</sup>\_\_\_\_\_

➤ Contact information:

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Department of Public Health

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<http://www.sccmo.org/760/Environmental-Division>

